

ANDERSON COUNTY FIRE PROTECTION COMMISSION

COMMISSION MEETING 5/16/2023– 5:30 PM

Minutes subject to approval by the Fire Commission

Present for the meeting were: Chairman Tommy Keaton, Treasurer Gerald Hanks, Mr. Charlie Dickerson, and Mr. Randy Wilson. Also present were Chief Jimmy Sutherland and Assistant Chief Brian Moon.

Chairman Keaton opened the meeting at 530 pm. He advised Mr. Mark Cole was attending a WMD drill and would be coming in late to the meeting. Mr. Hanks offered the invocation.

MOTION: The motion to approve the minutes for the meeting of 4/18/2023 was made by Mr. Dickerson, seconded by Mr. Wilson, and the vote was unanimous.

MOTION: The motion to approve the agenda of 5/16/2023 was made by Mr. Hanks, seconded by Mr. Wilson, and the vote was unanimous.

There were no visitors on the agenda for the meeting.

Old Business

Committee Reports:

Personnel: None

Finance: None

Purchasing: None

Rules & Regulations: Mr. Hanks advised the committee had a workshop meeting and have provided a draft of the Rules & Regulations to the Chief's Advisory Board for their feedback. Mr. Keaton advised they plan to have them ready for approval at the June meeting.

Maintenance: None

Planning & Development: Mr. Dickerson advised they are still working on some plans for renovations and were able to get the original drawings and do some takeoffs, and are working with vendors to help with some potential donations. The committee is continuing to build on the plan.

Communications: Mr. Wilson advised that they are checking warranty information before an amount is set in stone for the pager purchase.

ISO Committee: None

There were no motions for executive session.

Mr. Cole arrived for the meeting.

New Business:

Committee Reports:

Personnel: None

Finance: Mr. Dickerson advised that they are continuing the search for a new attorney and that the committee held a budget workshop for the upcoming year, a couple of changes were made, and they are ready to approve the new budget.

MOTION: Motion on recommendation from Finance Committee to approve the 2023/2024 budget was made by Mr. Dickerson, and the vote was unanimous.

Purchasing:

MOTION: Motion on recommendation of the Purchasing Committee was made by Mr. Hanks to approve the request from Hazmat allowance (Seek FirePro TIC, boots, and lenzing hood) in the amount of \$1437.84 plus shipping, and the vote was unanimous.

MOTION: Motion on recommendation from the Purchasing Committee was made by Mr. Hanks to approve Fire Prevention supplies (Pencils, safety kits, bags, key tags) in the amount of \$7,322, and the vote was unanimous.

MOTION: Motion on recommendation from the Purchasing committee was made by Mr. Wilson for the approval of \$5883.93 from O'Reilly for the purchase of an A/C Recovery machine for the shop, and the vote was unanimous.

Rules & Regulations: None

Maintenance:

MOTION: Motion by recommendation of the Maintenance Committee was made by Mr. Dickerson to approve the purchase of four sets of tires for the shop (3 sets for truck replacement due to tire life expiration for emergency vehicles, 1 set to keep on hand for inventory) in the amount of \$14,144.16, and the vote was unanimous.

Planning & Development: None

Communications: None

ISO Committee: None

Department Reporting: Tommy Miller presented the Fire Prevention/Recruitment Retention department report. The Commission expressed appreciation.

Comments from the Fire Chief: In addition to his monthly report, Chief Sutherland advised a smoke alarm blitz was held in the area of Q Street over the weekend. He extended special thanks to employees Tim Burton, Shanon Robinson, Tommy Miller, Terry Vaughan, Centerville Fire Department, and the Anderson City Fire Department personnel for their part in the installation of 175 smoke detectors in the area.

He also extended special thanks to Brian Moon and Patti Ellison for their work on getting the new budget together.

Chairman Keaton added that they had also met with personnel from Greene Finney Cauley.

Comments from Chiefs Advisory Board: Chief Sutherland advised that the next Chief's meeting will be held Monday May 22, 2023 at Three & Twenty Station 19 at 7pm. Mr. Hanks added we are all keeping Chris Branyon in our prayers for medical issues.

Other Business: None

MOTION: Following a motion by Mr. Hanks, the meeting adjourned.

Respectfully submitted,

Angie Bryant

Angie Bryant, Purchasing/Administrative Assistant

APPROVED BY:

Tommy Keaton

TOMMY KEATON, CHAIRMAN

Mark Cole

MARK COLE, VICE CHAIRMAN

Gerald Hanks

GERALD HANKS, TREASURER

Charlie Dickerson

CHARLIE DICKERSON, COMMISSIONER

Randy Wilson

RANDY WILSON, COMMISSIONER