

ANDERSON COUNTY FIRE PROTECTION COMMISSION

COMMISSION MEETING 9/19/2023– 5:30 PM

Minutes subject to approval by the Fire Commission

Present for the meeting were: Tommy Keaton, Charlie Dickerson, Gerald Hanks, Randy Wilson, and Mark Cole. Also present were Chief Jimmy Sutherland and Assistant Chief Brian Moon.

Chairman Keaton opened the meeting and welcomed all at 530 pm. Mr. Hanks offered the invocation.

MOTION: The motion to approve the minutes of the 8/15/23 meeting was made by Mr. Dickerson, with a second by Mr. Wilson. All members approved.

MOTION: The motion to approve the agenda of 9/19/2023 was made by Mr. Hanks, seconded by Mr. Cole, and all approved.

Visitors: Mr. Dickerson advised of the transition in July to Greene Finney Cauley for the daily accounting firm. They have introduced bill.com for a more automated bill payment system. Kevin Tomas presented July's financial report to the Commission. The Commission expressed appreciation, and Mr. Dickerson added that this will be great for accountability and future financial planning.

Old Business

Committee Reports:

Personnel: None

Finance: None

Purchasing: None

Rules & Regulations: Mr. Cole advised station 27 and station 12 bylaws have been updated and will be tabled until the next Commission meeting for final approval.

Maintenance: None

Planning & Development: None

Communications: Mr. Wilson advised of two contracts to move forward with: Emergency Reporting, which has been approved and paid, and the Motorola Service agreement. He advised they will meet with Motorola to go over the contract and then they will decide.

ISO Committee: None

MOTION: Motion by Mr. Wilson, second by Mr. Hanks, and all members approved, to go into executive session for personnel issues.

MOTION: Motion by Mr. Hanks, second by Mr. Cole, and all members approved to return to open session. Chairman Keaton advised personnel issues were discussed and no action was taken.

New Business:

Committee Reports:

Personnel: None

Finance:

MOTION: Motion on recommendation of the Finance committee was made by Mr. Dickerson to raise approval levels more in line with today's economy, and all members approved.

- \$1000 up to \$2000 can be approved by in-house staff.
- \$2000 up to \$5000 can be approved by the Purchasing Committee.
- Anything over \$5000 must have one Commissioner outside of the Purchasing Committee to approve.

Mr. Dickerson also advised that the Finance committee has been looking critically at current contracts, and would like to put Cintas on notice in writing that we want to go to a month-to-month contract and see their response.

MOTION: Motion on recommendation of the Finance committee was made by Mr. Dickerson to place monthly utilities, internet, and phone bills on autopay, and all members approved. He added that transactions can still be reviewed by the Commission in reports.

Mr. Dickerson advised that the finances are looking pretty good. He added that we've made some increases over the referendum in prior years. We did that based off of needing to purchase equipment, and we are now forecasting what it looks like in the future. Working off the prior year, everything is trending as it's supposed to be. The money that was taken in from the loan for the purchase of 18 trucks and the ladder truck is sitting in a secure SC LGIP account which is producing about 5.5% interest, so everything is working as planned. This move with Greene Finney & Cauley is really helpful with our understanding of where we are as a Commission.

Purchasing: None

Rules & Regulations: None

Maintenance:

MOTION: Motion by recommendation of the Maintenance committee was made by Mr. Wilson to approve a work order for a front end rebuild on the 2009 F350 Service truck at a cost of \$4,881.71 from Westar, and all members approved.

Mr. Dickerson advised in the progression of the purchasing of the equipment: 18 trucks will be here in May of next year. The plan was, in year five, to finish the purchasing out. In talking with Spartan and Pierce, there was a limited availability of the old L9 / Cummins engine platform that will allow us to purchase a couple more trucks at what will be a reduced rate of what the new engine platform will be, somewhere between 80-100k per truck. In looking at the finances, we know we can fit two more trucks into this cycle prior to what will be the year 5 purchase. The plan is to buy two trucks at 631,872 for Stations 3 and 9. With sales tax and the loose tool package, it will be about a 1.29-million-dollar purchase. Based off the financial projections that we know; we can still meet our goals and save a little money along the way. These trucks are projected to be here in August 2025, and they are on the same design as the other 18 custom trucks. Mr. Wilson added that this will eliminate all of the 90's model trucks.

MOTION: Motion by recommendation of the Maintenance committee was made by Mr. Dickerson to approve the purchase of two additional trucks for Stations 3 and 9, cost \$631,872 each plus tax and loose equipment package. All members approved.

Planning & Development: None

Communications: Mr. Wilson advised they had met with the Chiefs Advisory Board on dispatch issues. County Council has approached and is willing to get the issues resolved, and they will set a meeting in the near future regarding these issues.

ISO Committee: None

Department Reporting: Wendell Hunter presented the Investigations department report. The Commission expressed appreciation.

Comments from the Fire Chief: Chief Sutherland advised, in addition to his report:

- 1) The staff did an excellent job on helping with two funerals.
- 2) He and Wendell assisted Williamston Police Department on a call.
- 3) He and Joey assisted Iva Police Department on two fires involving juveniles.

Comments from Chiefs Advisory Board: Chris Branyon advised the next meeting will be 9/25/23 at Chadwick's in Honea Path.

Other Business: Chairman Keaton expressed appreciation to all the staff and the entire Commission for all the hard work for a successful and productive past year. A lot of work has been put into the capital purchase project by the whole team. Many changes have been made in the past few months and a lot of teamwork has been put in toward the effort and success. He gave a special thanks to Mr. Dickerson for his work on the capital project and Angie Bryant for her work in all the changes made since Ms. Ellison's retirement.

MOTION: Following a motion by Hanks, the meeting adjourned.

Respectfully submitted,

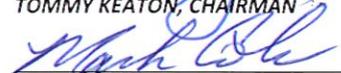
Angie Bryant

ORIGINAL

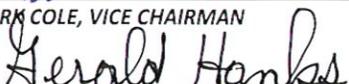
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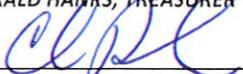
TOMMY KEATON, CHAIRMAN



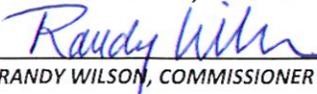
MARK COLE, VICE CHAIRMAN



GERALD HANKS, TREASURER



CHARLIE DICKERSON, COMMISSIONER



RANDY WILSON, COMMISSIONER